

**PORT OF SEATTLE**  
**MEMORANDUM**

**COMMISSION AGENDA**

**Item No.** 7a

**Date of Meeting** November 30, 2009

**DATE:** November 25, 2009  
**TO:** Tay Yoshitani, Chief Executive Officer  
**FROM:** Linda Strout / Ralph Graves / Colleen Wilson  
**SUBJECT:** Update on Port Reform Initiatives

**BACKGROUND**

Over the past nearly three years, several events have generated a series of fundamental internal process reviews and reform activities. The triggering events include a 2007 SAO Performance Audit, a 2007 Report from a Commission-appointed external Expert Police Panel and the 2008 McKay Report. In each instance, the Port's CEO created internal teams to separately and fully address each matter, involving literally hundreds of man hours of attention and hard work, hiring of additional top level management and significant internal work group reorganization and centralization. All of these efforts have been tracked on the Port's internal and external websites, with progress and status reports to the Commission at public meetings.

At the November 23 Commission Meeting, staff will update the Commission on 2009 progress, actions and activities concerning the following initiatives:

Workplace Responsibility Program (Ethics/Compliance)

Procurement, Contracting and Project Management

Police Accountability and Reorganization

Many of these initiatives now are past the development stage and have been fully or partially implemented. Staff will identify those initiatives for which additional future action and briefing may be required as well as those which are well underway and integrated into regular workday policies and procedures.